



Camp Covenant 2018

<http://www.cefc.org.sg/index.php/campcovenant>

1 Church 3 Centres; 1 Camp Conference Venue, 2 Meal Venues and 3 Hotels

We Are Church!

Pray and Repent!

Camp Speaker: Rev Dr Gordon Wong

5 to 8 Jun 2018

IOI Marriot, Putrajaya

“Yet even now,” declares the Lord, “return to me with all your heart, with fasting, with weeping, and with mourning; and rend your hearts and not your garments.”

Return to the Lord your God, for he is gracious and merciful, slow to anger, and abounding in steadfast love; and he relents over disaster. – Joel 2:12-13 (ESV)

Key Contact Information

Assistance with	Email	Phone
Camp Package (Conference and Meals)	campcovenant@cefc.org.sg	Whatsapp 9638 1543
Rooms and Transport Package	support@campcovenant.com.sg	TAE Office at 6836 8444 (Mon-Fri, 9 am to 5.30 pm)

Camp Registration Phases

Early Bird	4 Mar to 17 Mar	Church and CG Members
	18 Mar to 31 Mar	+ Regular Worshippers
Normal Rate	1 Apr to 29 Apr	All

*Please ensure you are in the Voyager system for online registration.

Camp Booths / Representative at Info Booth

4 Mar	11 Mar	18 Mar	25 Mar
Camp Package Booth	Camp Package and Rooms Booth (TAE)	Camp Package at Info Booth	Camp Package at Info Booth and Rooms Booth (TAE)

REGISTRATION STARTS MAR 2018 – Do you have a Voyager account?

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REGISTRATION GUIDE

Important Notes Before Registration

- Conference venue is at Marriott Hotel
- There are three hotels available in the vicinity: Marriot, Le Meridien and Palm.
- Meals are only at Marriott or Palm. (**Impacts CG eating together.**)

Camp Package (Meals)	Hotel Eligible to Book
Marriott	Marriott or Le Meridien
Palm	Palm

If you book Camp Package at Palm, you **CANNOT** book accommodation at Marriott or Le Meridien.

- Make sure you have (1) Camp Package + (2) Room and Transport Package (**2 separate bookings**).
- There will be no Leaders' Advance this time.
- Momentum Camp is at a different venue (same dates) and registration is through Momentum.
- We usually clear our wait list. So if registration is FULL, please put yourselves on the wait list **immediately** (first-come, first-served).
- Each person can register only **once** for a maximum of **20 pax**.

Things You Need to Prepare for Online Registration:

1. Personal Information for yourself and your family / group members;
 - *NRIC, *First Name or Chinese Name, Last Name, Christian Name (if any), *Gender, *Marital Status, *Nationality, *Worship Centre, *Date of Birth, *Contact (HP), *Email, *Emergency Contact Name (Full Name), *Emergency Contact Number, Emergency Contact Relation
 - *These are compulsory items.*

(NRIC replaces passport as key information, but please ensure you have 6 months validity and make a copy of the passport for room registration – hotel requires for tourism tax purposes.)

2. A computer with Internet connection.
3. A credit or debit card (Visa or Mastercard) for online payment.

*(Please note that each person is limited to only 1 registration with a **maximum of 20 persons**. Do ensure your credit limit can take the 20 persons costs as payment must be in **full** when doing online – **no partial payment** option is available. You will be required to furnish all information before you are allowed to make your bookings.)*

STEP 1: BOOK CAMP PACKAGE

1. Go to Camp Covenant 2018 website:
www.cefc.org.sg/index.php/campcovenant.
2. Click on the **Registration** tab.
3. Scroll down and click on “Book Camp Package”.
4. (You will go to <http://engage.cefc.org.sg>) Log into the system using your NRIC (e.g. S1234567K) and password.
5. Please read the Terms and Conditions.
6. Check on the box **‘I have read and agree to the Terms and Conditions’**.
7. The person logging in is the first participant, override if the person is not attending.
8. Continue to enter all the personal particulars of the individuals who are attending the camp in subsequent rows (maximum of 20 pax, inclusive of adults and children).
9. For any dietary needs, please indicate in the **Special Request** box (e.g. food allergies).
10. Review the total charges. For any changes needed, click on ‘Back’.
11. Choose the Visa/Master care logo or Pay@CEFC (Offline).
For Online Payment: Pay by Credit or Debit Card (Visa or Mastercard).
*For Offline Payment: You may choose to pay by Credit Card, Cheque or Cash **within 2 weeks** on any Sunday at the Info Booth:*
*If you do offline payment, please allow **48 hours after making your offline payment** before proceeding to Step 2: Book your Room and Transport Package.*
If you miss the Sunday booths, please send in your cheque by mail.
12. Click **Logout**.
You may review your bookings at any time by logging into the Engage system (<http://engage.cefc.org.sg>), then click on ‘My Bookings’.
13. Check your email for confirmation of your booking and take note of your **Camp Package Booking Reference ID**. You will need this for Step 2: Book your Room and Transport Package.

STEP 2: BOOK ROOM AND TRANSPORT PACKAGE

1. Have your Camp Package Booking Reference ID ready.
2. Go to Camp Covenant 2018 website:
www.cefc.org.sg/index.php/campcovenant.
3. Click on the **Registration** tab.
4. Scroll down and click on **Step 2: "Book Room/Transport Package"** or go to **TAE** link at www.campcovenant.com.sg.
5. Click on **Booking**.
6. Read the instructions, terms and conditions and then enter the **Camp Booking No.** (Camp Package Reference ID).
7. Click on **'I have read and agree to the Terms and Conditions'**.
8. Click on **Next**.
9. The details from your Camp Package will be retrieved.
10. Select Group IC and enter group IC's contact details.
11. Select the rooms. *The type and number of room options are calculated and shown according to the number of guests.*
12. You also have an option here for an extra mattress and/or baby cot. Indicate your check-in and check-out dates. Select accordingly.
13. Check the coach transport box for each guest if required. Select your Pick-Up and Drop-Off Location (must be the same).
Note: Coach Travel is only for 5 Jun (Pick-Up Date) and 8 Jun (Return Date) only. If you plan to go earlier and/or return later, please make your own transport arrangements.
14. You may choose to pay **online** or **offline**.
For Online Payment: You can choose to pay by Credit or Debit Card (Visa, MasterCard).
*For Offline Payment: You may choose to pay by Cheque or Cash at the TAE Booth **within 2 weeks** of online registration or you can pay in person on 11 or 25 Mar on Sundays when the booths are on at our Worship Centres. Cheques must be made payable to **'TRAVELLERandEXPLORER Pte Ltd'**. Please mail cheques directly to the TAE office when the TAE booth is no longer set up at our Worship Centres at the following address:*

*Traveller and Explorer
89 Short Street #10-03
Golden Wall Centre
Singapore 188216*
15. Check your email for confirmation on your Room and Transport Package booking.

CAMP FAQ

REGISTRATION PACKAGES, PRICING, ROOMING, PAYMENT and REFUND

1. What is the difference between (1) Camp Package and (2) Room and Transport Package?

Camp Package – caters to conference and food cost.

Room and Transport Package – caters to accommodation and transportation (only two-way coach is available – from Singapore to campsite and campsite back to Singapore).

2. Why do I have to make two bookings for (1) the Camp Package and (2) the Room and Transport Package?

The two separate bookings were designed to:

1. Provide better service to you
2. Reduce your costs where possible and
3. Provide you with flexibility in your bookings

E.g. If you have relatives or friends living in close proximity to the camp venue and you wish to stay with them, you then only have to book the **Camp Package**.

3. What is the pricing for (1) the Camp Package and (2) the Room and Transport Package?

Camp Package includes conference fee, camp materials and three meals a day (except for one meal at your own expense). Same hotel for Camp Package and accommodation must be selected. Those staying at Marriott Hotel and Le Meridian will be dining at Marriott Hotel.

* Rooms are twin-sharing.

^ Palm Garden resort has less rooms available – first-come, first-served basis. Infants below the age of 4 attend for free but **do register them for Sunbeam knowledge (DOB and camp dates used for calculation)**.

For further registration information, please refer to the Camp Registration FAQ.

You eat where you stay. So please coordinate with your CG carefully!

Momentum Camp will be held at a separate location with its own registration.

Total Camp Price: (1) Camp Package + (2) Accommodation + (2a) Transportation

Camp Covenant 2018 Registration Guide and FAQ

Please ensure that you register and pay for each component when registering online. Total price will be reflected during online registration.

Pricing table:

We DO clear the wait list. So if registration becomes FULL, please put yourself on the waitlist immediately.	Camp Package # (Selecting Meals at Marriott - Rooms can be in Marriott or Le Meridien. Selecting Meals at Palm - Rooms need to be at Palm.)		Accommodation (You can book Le Meridien or Marriott if you select meals at Marriott. You can only book Palm if you select meals at Palm.)	
	Adult	Kid (4-14)	Rate per Room per Night *	Extra Bed Charge per Night
Early Bird Rate				
Marriott Hotel	\$340	\$260	\$132	\$30
Le Meridien	\$340	\$260	\$141	\$35
Palm Garden Resort ^	\$290	\$210	\$103	\$30
Normal Price				
Marriott Hotel	\$450	\$370	\$132	\$30
Le Meridien	\$450	\$370	\$141	\$35
Palm Garden Resort ^	\$400	\$320	\$103	\$30
Transport per Adult/Kid				
Two-Way Coach	\$68.00		\$68.00	

4. How can I pay for (1) the Camp Package and (2) the Room and Transport Package?

You will be asked to pay for your Camp Package and your Room and Transport Package online by Credit Card or Debit Card. Visa or Mastercard. If you do not have a credit or debit card, you can pay by cash or cheque offline **within 2 weeks** of registration as follows:

1) Camp Package

Pay at Church Info Booth.

Collection of offline payment will cease after 6 May 2018.

2) Room and Transport Package

TAE Booth: Sundays (11 and 25 Mar only)

Cheques can be mailed directly to the TAE office when TAE booths are no longer set up at our worship centres on Sundays to the following address:

Traveller and Explorer
89 Short Street #10-03 Golden Wall Centre
Singapore 188216

Please note that registration with offline payment will only be held for a **maximum of 2 weeks**. If payment is not received by then, the registration will be void.

We encourage you to make online payments for convenience and ease of administration. Please read the Camp Registration Guide carefully as well as the instructions on the respective booking sites when you register.

5. What rooms should I book for myself / my family?

The regular configuration for each room should look like the following options:

- 2 Adults
- 2 Adults + an infant/young child
- 3 Adults (additional bed required)
- 2 Adults + one older child (additional bed required)

Each bedroom has a maximum of 1 extra bed only. For assistance regarding your accommodation requirements, please contact **TAE** office at 6836 8444 (Mon-Fri, 9 am-530 pm) , or email support@campcovenant.com.sg.

6. Why am I not able to book the Room and Transport Package?

It is necessary to book the Camp Package first. With the Camp Package Reference ID given, it then allows you to book the Room and Transport Package.

(Important to note: If food [Camp Package] is booked at Palm Garden Resort, system will be locked to only allow booking of Palm Garden Resort room. See Q17 for further clarifications on arrangements between food and hotel.)

7. What if the registration is full? Will I still be able to have a slot?

Put yourself immediately on the waiting list online (registration). There usually are quite a bit of pull outs along the way, which means you will still have a high chance of attending the camp even though it is currently “full”.

8. What are the refund and cancellation policies for the Camp Package?

See below. The following information is also listed under the Terms and Conditions section on the registration website (before you proceed to do your booking).

PAYMENTS

*Please have your valid credit card ready for online payment. If you choose to pay offline instead of online, then payment **must** be made in person at the Info Booth (operated on Sundays at each of our worship centres) **within 2 weeks** of your registration. If you do not do so, your booking will be cancelled.*

REFUND POLICIES

Cancellation Dates	Percentage Refund
<i>Before 1 Apr 2018 (early bird period)</i>	<i>50%</i>
<i>On or after 1 Apr 2018</i>	<i>0%</i>

CANCELLATION POLICIES

*Please note that you can only cancel your booking upon sending an email to campcovenant@cefc.org.sg notifying us about your intent. Do take note of the refund policy in **Refund Policies** above should you decide to cancel your booking.*

If possible, consider replacements with other CG members instead of cancellation.

*The Camp Committee reserves the right to cancel your booking if you have not paid the booking fees as specified in **Payments** above.*

9. I don't have a Voyager or an Engage Account, how may I apply for one?

Please ask your CGL to add you in Voyager. For regular worshippers not in CG, create an account at <https://engage.cefc.org.sg>

**ROOMING, BABY COT, HELPER OR PARENTS
ACCOMPANYING**

10. I do not have a roommate. How can I make a booking for the Room and Transport Package?

The minimum number of guests to make a room booking is two. Please find a suitable roommate (of the same gender) and make your booking online.

11. My domestic helper / parents are coming along with us. How do I make arrangements for her booking for the Camp?

If your domestic helper or parents are not attending the camp sessions and you have alternative meal arrangements for them, you do not need to book a Camp Package for them (just the Room and Transport package – meals can be requested at additional costs – please email campcovenant@cefc.org.sg). If you wish for them to join the camp sessions, you will need to pay for their Camp Package, which will cover all such costs.

Note: Admission to camp sessions and meal areas is strictly by the camp lanyard and nametag.

(See Q14 for clarifications on how to request for additional meals.)

12. What will be required of you in order to check in smoothly during day 1?

Since there will be a lot of people checking in the room, it can take hours to sort out. In order to facilitate the process, prepare a photocopy of your passport details for the hotel staff to speed up the process.

13. I will be attending the camp with my spouse and three children. Can I book one room with an extra bed or do I have to book multiple rooms?

Depending on the ages of your children, you may be required to book two rooms. The booking system will do an automatic configuration of rooms when you input details of all parties in your booking (i.e. your family).

(By default, the system will generate two rooms but could be reduced to one room through request by emailing or calling TAE – contact is on the 1st page)

14. Can I request for meals if I did not book Camp Package but only Rooms and Transport Package?

For those who are booking Rooms and Transport Package ONLY (for parents and helper for example), please note that the Room Package price includes breakfast ONLY (lunch and dinner not included). *Lunch and dinner can be purchased separately if those accompanying would like to dine with campers. This can be requested via email campcovenant@cefc.org.sg*

15. Can I get a baby cot in my room?

Yes, subject to availability. Please indicate your requirement of a baby cot when you make your online booking for the Room and Transport Package.

TRANSPORT AND FERRY TO LE MERIDIAN

16. Under the Rooms and Transport Package, can I book transport only?

The transport option is only available for those who are booking rooms through TAE. If you have booked your own accommodations you will need to make your own transport arrangements.

17. Will there be transport to ferry me from Le Meridian to the conference venue?

Shuttle buses will be available to ferry campers from Le Meridian hotel to the conference venue. Timings will be advised at the campsite.

Alternatively, the conference venue is only 15-minute walk from Le Meridian.

MEALS and EATING WITH CGs

18. Do I get to eat with my cell group during mealtimes?

Where you stay will determine where you eat. (Those staying in Palm Garden Resort will eat at Palm Garden Resort. Those staying in Le Meridian and Marriott Hotel will eat at Marriott Hotel)

(Important to note: If you want to eat together with cell group, the entire cell group must book the same hotel accommodation.)

CHILDREN REGISTRATION, PROGRAMME AND LEADERS' ADVANCE

19. Are there programmes for Momentum, WEB and Sunbeam?

For Momentum, there will be a separate camp in another location with its own registration process. For WEB and Sunbeam, there are programmes planned out in Camp Covenant 2018. Registration would be via the parents or adults coming. If they are coming on their own without parents, aunties or uncles who know them, please work through the WEB staff/leaders and email us.

20. Is there a leader's retreat this time?

There will be no leaders' retreat this time.

21. Do I need to register my kids who are 4 years old (born 2015) and below?

You'll need to register your kids 30 months and above to be eligible for our children's programme, which means you have to put their names in when you register online.

OTHER QUERIES

22. Can a regular worshipper/newcomer attend?

Yes, after two initial weeks of early bird registration, regular worshippers and newcomers can still enjoy the early bird rate if they sign up before 30 Mar 2018. We encourage people who are new to Covenant EFC to be in a community, as we grow better as disciples this way. Thus, we open the registration for the rest of the newcomers / regular worshippers. Hopefully, they can be integrated into the community during the camp!

23. I will be taking a flight to and from Malaysia for the camp. May I know what time the camp will end on 8 June?

Registration for the rooms will be on 5 Jun, about 4 pm. The camp will end after lunchtime on 8 Jun. You are free to depart from the campsite

thereafter. Please make adequate provision for travelling time from the campsite to the airport.

24. What if I want to go earlier or stay longer at the resort?

You may do so quite easily. When you book your Room and Transport Package, just put in the check-in and check-out dates you'd like to have. The charges will be computed accordingly. Please note, however, that meals are not included for the extra days. So if you need to include meals for the extra days, please inform **TAE** and they will advise you on the additional meal charges.

Hotel Websites

Marriott Hotel Website:

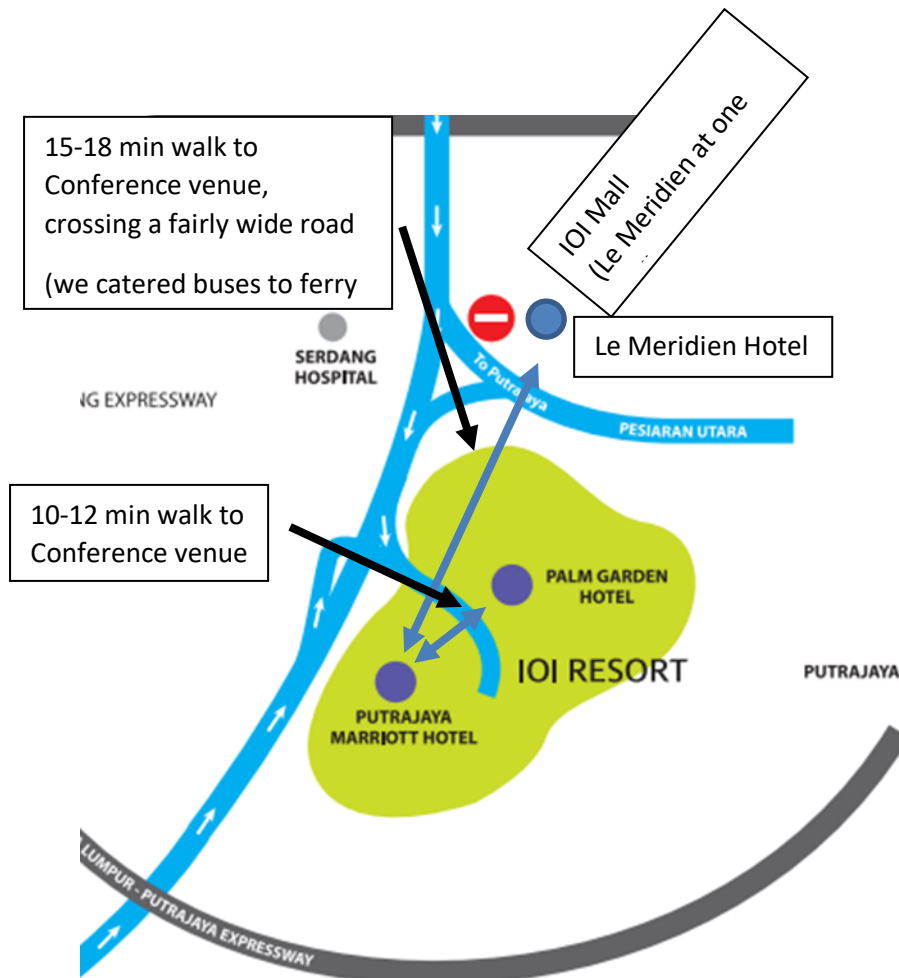
<http://www.marriott.com/hotels/travel/kulpg-putrajaya-marriott-hotel/?scid=bb1a189a-fec3-4d19-a255-54ba596febe2>

Palm Garden Website:

<http://www.palmgarden.com.my/>

Le Meridien Website:

<http://www.starwoodhotels.com/lemeridien/property/overview/index.html?propertyID=4119&SWAQ=958C>



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